Minutes for Advising Council

9/22/17 8:30am

Council’s Purpose – Is the existing description still relevant and appropriate?

Suggestions:

1. Chair of Council should be Director of AA, Deedee should be listed as Provost rep/liaison. Group agreed.
2. Add a goal of promoting collaboration across divisions/department to the 2nd paragraph.
3. Generalize the 2nd paragraph or get rid of it and up it under #2.
4. The first bullet-point of the North Carolina University is good, but possibly use “aspire to…” instead of the words “common” and “experience” in that bullet-point.

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Structure and Goals of Advising Council:

Chair suggested we do an entire meeting on reviewing the goals, take a look at institutional goal and then work on the Council’s goals. He will be sending out multiple documents on context and purpose of Goals, Vision and Mission. Chair will prepare a Google folder for the Advising Council and share/distribute. Next meeting we’ll look over, have small group work and come back as a whole and figure out a new strategic plan.

Responses:

1. Anything that says who should be on committee, faculty/staff/rotation? Gail would like to see more faculty representation.
2. We should review the Council membership description. However, process of deciding who is on the committee hasn’t been professionally done. No elections, has been a casual process of appointing people onto this committee and this should be revised.
3. Establish the importance of Advising/Retention and New Faculty Orientation. Faculty needs to hear from other faculty how important it is. Gail would volunteer to go to departments to have the discussion of how vital it is.
4. Would be nice to 1 or 2 faculty members that new faculty can go to with Advising questions.

Gail, Dave and Michele volunteered to discuss the structure of the Council.

Next meeting:

Demo presentation of Advising Portal.

Example of Advisor Workspace that Michelle is working on.

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Waiting Lists:

Deans Council would need specific direction from Advising Council on issues and inconsistency and ideas on how to fix it.

Suggestions:

1. Need to make this process clear for the students. Goal for this group is to answer the questions that were decided on to see what the big problem is.
2. Course History holds waiting lists for multiple school years. Nothing can be done about the past semester’s waiting list.
3. First recommendation: Need a way to wipe clean the waiting lists and when should it be done. Should also be communicated to students that the waitlist will affect how many other classes can be signed up for OR can we just make it not count towards credit hours? *Michelle taking suggestions to SIS meeting.
4. Start with inventory of what the practices are to be able to see the problem to come up with recommendations.

Chair suggested that we continue to work on this issue. When we break down to sub-committee, we should bring other people from on campus to help out.

We will follow up with this next meeting.

*Side note from Chair*  Do we need a registrar’s office rep at these meetings? Something to think about for upcoming meetings.

*Side note*  EDPSYCH 2030 – we need a Peer Mentor for, College of Education was very happy with this course.

News and Announcements:

Faculty/Staff AA in-service is on October 19th.

Next Advising Council meeting is October 20th.