Advising Council to the Provost – 10/20/17

Summary of Advising Network Meeting – Michelle Swanson

- Special guests included
  - Jade Horning, Student Success & Retention
    - Discussion of Connections survey
  - Christina Geweke, Business Operations
    - Financial holds
    - Terms & Conditions
  - Jenny Connolly, Admissions
    - Transcripts, ACT scores & holds
  - Marissa Timmerman, Registrar’s Office
    - Schedule and registration times released
- Academic Advising Portal & Advisor Workspace revealed
  - Feedback for Advising Portal is welcome

Higher Learning Commission – Deirdre Heistad

- Preparations for 2020 reaccreditation have begun
  - Every 10 years
  - Assembling HLC steering committee
    - Chair/ALO = Kristin Moser
    - Co-chair = Scott Peters
  - Federal compliance
    - Kent Johnson (Dean, Continuing Education)
    - Joyce Morrow (Interim University Registrar)
  - QIP implementation
    - Julianne Gassman (Director of Community Engagement)
    - Nick Rafanello (Director of Residence Life)
  - Criterion chairs
    - Criterion 1 = Mission
      - Randy Pilkington (Executive Director BCS & Federal Relations)
      - Michael Walter (Faculty senate chair, Associate Professor, Biology)
    - Criterion 2 = Integrity: Ethical & Responsible Conduct
      - John Vallentine (Associate Provost for Faculty Affairs)
      - Leslie Williams (Dean of Students)
    - Criterion 3 = Teaching and Learning: Quality, Resources, and Support
      - Patrick Pease (Associate Provost for Academic Affairs)
      - Jamie Butler Chidozie (Director, Center for Multicultural Education)
    - Criterion 4 = Teaching and Learning: Evaluation and Improvement
      - Deidre Heistad (Director, Undergraduate Studies)
      - Kristin Woods (Director, Student Success and Retention)
    - Criterion 5 = Resources, Planning, and Institutional Effectiveness
      - Gaetane Jean Marie (Dean, College of Education)
      - Kelly Flege (Assistant VP & Treasurer, Finance & Operations)
Volunteers for committees are needed → Email Kristin Moser if interested

- 25,000 word essay for each area
- HLC will conduct student survey
- Team of peers will come to evaluate

Draft of Advising Council Structure

- **Introduction**
  - Similar to mission, vision, and goals

- **Committee**
  - More formalized terms and representation
    - Goal of a balance
  - Clarification of faculty advisor role
  - Discussion of meeting time
  - Discussion of best representatives for each college
    - In terms of number
    - In terms of primary role
  - Missing a representative for Continuing Education
    - Will be important for the HLC
    - One at-large advisor?
  - Missing Educator Prep seat?
    - Concern for workload
  - Discussion of term length
  - Possibility of designating a co-chair
  - 8:15 – 9:45 to avoid blocking out three teaching times
  - Members are encouraged to talk to key department leaders for feedback and bring it to Dave prior to our next meeting

Goals for this year

- **Regularity of assessment** → to be discussed at next meeting
  - Not assessing only when things are “bad”
  - Evaluation of faculty would need to involve union
  - Discussion of second-half semester courses

- **Waiting lists**
  - Registrar’s Waitlist data
  - Waitlist Utilization Survey feedback
    - Contact information moved to end of survey
    - Contact for follow-up versus name